



NAFER PUBLICATIONS GUIDELINES

NAFER invites its members to write articles for *The Receiver* magazine (hard copy magazine) or the *News* (email newsletter).

Please contact Kevin Kent, kkent@clarkhill.com, the Chair of the Publications Committee, before submitting an article to learn of NAFER's deadlines and to ensure that others have not expressed an interest in the same subject matter.

- Articles should be on topics of interest to the receiver community and should inform readers about important legal, financial or administrative issues.
- Articles should contain no more than 10-12 double-spaced pages of text (not counting the endnotes, which should document sources) for *The Receiver* and 8-10 pages for the *News*.
- Articles should include examples or anecdotes to make the subject more accessible to readers. Please write for the diverse NAFER membership not just for your own discipline or profession.
- Each article should contain a summary (typically one or two paragraphs) of the author's professional qualifications.
- The article should reflect the author's original work and analysis. Submission implies that the work has not been published elsewhere. If the article relies on the efforts of others, please acknowledge their contribution.
- Please be prepared to answer questions and work with the Publications Committee as we get ready for publication. You will be asked to review your article one last time before it is published.

Past issues of *The Receiver* and *News* are available on NAFER's website, www.nafer.org/resources/publications/ (members only)